## **EMERGENCY EVACUATION PROCEDURES:**

Elevators

Four floors

Fire extinguisher locations: 403, 416, 427, 303, 316, 327, 203, 216, 227, 103, 116, 127

Fire alarm locations: center, north, south, east, west stairwells and exits

In the event of a bomb threat or fire in the building, all occupants need to immediately leave the building using the closest exit. Once outside, proceed to the assembly area

Rooms 401-413: use the south exit at the end of the hall or use center stairs

Rooms 415-429: use the north exit at the end of the hall or use center stairs

Rooms 301-313: use the south exit at the end of the hall or use center stairs

Rooms 315-329: use the north exit at the end of the hall or use center stairs

Rooms 201-213: use the south exit at the end of the hall or use center stairs

Rooms 215-229: use the north exit at the end of the hall or use center stairs

Rooms 101-112: use the south exit at the end of the hall or front or rear door in center of building

Rooms 114-129: use the north exit at the end of the hall or front or rear door in center of building

All students, when exiting the building, are required to report to the assembly area for a building evacuation. The location will be the rear of building on the grass area, near the tennis courts

In the event of severe weather, all building occupants should seek shelter in the lowest part of the building. If unable to get to the shelter area, seek a windowless room or hallway on the first floor of the building.

: 24/7 - (636)