BULLETIN BOARD FLIERS, NOTICES, AND OTHER PROMOTIONS 36

WELCOME TO LINDENWOOD

A PROUD PAST AND A PROMISING FUTURE

Since the University was founded in the mid-1800s by pioneering educators Mary Easton Sibley and George Sibley, Lindenwood has enjoyed a reputation as an innovative force dedicated to liberal arts education.

- Responsible members of the Lindenwood University community demonstrate respect for self, others, and their institution by
- Exhibiting personal qualities of honesty, fairness, integrity, and accountability;
- Developing interpersonal relationships that enhance the quality of life on campus by treating other persons with respect and dignity;
- Relating to others in a manner that assures their physical safety, emotional health, and psychological well-being;
- Abstaining from any form of intimidation and harassment that causes fear, threat, or discomfort on the part of others;
- Respecting the rights of students and staff by remaining reasonably quiet in the residence halls, classrooms, library, and laboratories;
- Respecting the physical property of the university and of other students;
- Striving to enhance the physical and mental health of all persons by not using, possessing, or providing others with alcohol, illegal drugs and chemicals, or other harmful substances;
- Respecting traditional Judeo-Christian values;
- Abiding by all policies of the university and fulfilling all contractual agreements with the university;
- Abiding by the laws of the city, county, state, and nation.

When your behavior or attitude does not conform to these standards, you will be counseled in a personal, patient, and just manner. Referrals may be made to a university official for personal inventory, self-evaluation, counseling, and advice. Correcting behavior and fostering personal growth are oftentimes more desirable than punishment. However, disciplinary action will be taken when warranted. The University reserves the right in its discretion to issue sanctions, deny admission, or dismiss a student whose behavior and/or living habits are judged to be detrimental to the welfare of the community.

UNIVERSITY MISSION AND COMMITMENTS

REAL EXPERIENCE. REAL SUCCESS.

Enhancing lives through quality education and professional preparatory experiences.

VALUES

- **We put our students first.** We have an unwavering commitment to providing the highest quality education, service, and experience by connecting with our students at every interaction in their educational journey and beyond.
- **We thrive together.** As team members, we foster a community founded on collaboration, authenticity, support, and understanding.
- **We do what is right.** We work hard and hold ourselves accountable for our decisions, actions, and words.
- **We have grit.** We relentlessly pursue innovation, adaptability, and continuous learning, even in the presence of challenges.

ACADEMIC CLASSROOM CONDUCT

To maximize classroom and campus success for each student and to ensure a positive learning environment, the following conduct is expected of all students:

1. I will not submit plagiarized work and I acknowledge that I am subject to all disciplinary procedures established by the University to address violations of academic honesty as per University Policy.
2. As a student, I shall solely perform all assignments and assessments, except where my instructor has requested participation in group projects.
3. As a student user of online courses, I will respect the privacy of other users (students and instructors) and the integrity of the computer systems and other users' data. It is my responsibility to respect the copyright protection of licensed computer software. I will not intentionally obstruct, disrupt, or interfere with the teaching and learning occurring on the website in any manner. I understand that any form of computer "hacking" will be reported to local law enforcement agencies and penalized according to prevailing laws.
4. I will not harass, stalk, threaten, abuse, insult, or humiliate any student, instructor, administrator, or external entity using the Lindenwood computer system or any other computer system utilized by Lindenwood University or its affiliates. This includes

Anyone recording, using, or accessing lecture / classroom capture content must comply with all applicable copyright laws and the University's Copyright policy and the University's Information Technology Acceptable Use policy found in the University Policy Library.

WRITING CENTER

The Lindenwood University Writing Center, located in the Library and Academic Resources Center, is designed to help all students with any aspect of the writing process, emphasizing a personalized, collaborative approach that helps writers gain both confidence and competence in their writing skills.

The Writing Center assists students in the following areas of academic writing: narrowing down topic choices; developing and supporting a working thesis statement; organizing an outline or rough draft; grammar and proofreading skills; and integrating source material, information, and documentation into essays for APA, MLA, Chicago, and AMA. The Writing Center also helps with creative writing in these areas: character development; plot development; word choices; and grammar and proofreading.

Consultations can be in-person, a video call, or electronic feedback. In-person and video calls are typically

60-minute sessions, depending on the length of the paper. Walk-ins are welcome, but students are encouraged to use the appointment system to guarantee a consultant will be available for the session.

Writing consultants are student employees who have a passion for helping support student writing needs. Consultants complete 4-6 weeks of paid, on-the-job training, and learn communication skills that employers value.

The Writing Center also offers computer workstations, a printer, a small library of reference manuals, and a quiet space to work.

For more information, visit the website, email **writingcenter@lindenwood.edu,** or call (636) 949-4870.

CAMPUS ACCESSIBILITY

It is the guiding philosophy of Lindenwood University to make facilities, programs, and classes accessible to individuals with disabilities as practical. In instances where a room or building is not easily accessible, it may be necessary to change location of the room. It is the responsibility of the student to advise the student support and accessibility program manager when special arrangements are needed. Students in need of accommodations may contact the Student Support and Accessibility Program Manager by phone at (636) 949-4768 or in person in the Library and Academic Resources Center, Room 353.

HEALTH AND SAFETY REGULATIONS

Lindenwood values the health and safety of all members of its campus community. To help maintain the health and safety of the campus community, students are required to follow all health and safety protocols, requirements, and rules established by the University. Violations of the same may result in disciplinary action. The University reserves the right at its sole discretion to make changes to its health and safety protocols, requirements, and rules.

IMMUNIZATIONS

The immunization requirement (meningococcal and TB) applies to all domestic and international students entering Lindenwood University for the first time and any returning student who was not enrolled for the previous term, unless medical or religious exemptions pertain. You must satisfy the immunization requirement completely prior to registration for your next academic term. Failure to provide the required immunization documents may result in an academic hold being placed on your account. For questions, please contact Residential Life at 636-949-4848 or

- Use or Possession of Drug or Drug Paraphernalia
    - First Violation: Up to $200.00
- Use, Possession, or Distribution of Alcohol or Alcohol Paraphernalia
    - First Violation: Up to $100.00
    - Second Violation: Up to $150.00
    - Third Violation: Up to $200.00 and possible separation from the university

PARENTAL NOTIFICATION

To protect the health, welfare, and safety of the University community, Lindenwood University reserves the right to take disciplinary action against a student whose off-campus conduct violates this policy/code. The following measures will be used when determining whether to proceed with an alleged off-campus conduct violation: 1) threatens the health, welfare, safety, or educational environment of the University community or any individual member thereof, or otherwise disrupts the neighboring environments; and/or 2) is considered by the University to be a serious offense that would negatively reflect upon the Student's character and fitness as a member of the Student body; and/or 3) is an incident occurring within Lindenwood University owned and/or controlled property.

III. STUDENT RIGHTS AND RESPONSIBILITIES

A. Student Rights

1. A right to pursue an education free from discrimination based upon sex, race, color, cultural background/ethnicity, national origin, religion, political creed, marital status, veteran status, actual or perceived sexual orientation, gender identity, gender expression, pregnancy, disability, handicap, genetic information, or age.

2. A right to fair and impartial academic evaluation.

3. A right to have the University maintain and protect the private status of all educational records except as directed by appropriate legal authority.

4. Students, through student representatives, may have a right to participate in formulating and evaluating institutional policies.

5. A right to organize and join associations to promote interests held in common with others. A right to peaceful protest on University premises. These protests may not interfere with entrance to and exit from campus facilities, unreasonably disrupt the educational process or damage property.

6. A right to invite to the campus and hear any persons, or to view films or other media of their own choosing, subject to University requirements regarding reasonable time, place and manner for the use of its facilities.

7. A right to be interviewed on campus by any graduate or professional school or employer desiring to recruit at the University, subject to the Non-Discrimination Policy and requirements for the use of University facilities.

8. A press free of censorship, subject to state, local, and federal laws, and University policies.

9. A right to an environment conducive to intellectual freedom and a campus characterized by safety and order.

10. A right to a private and fundamentally fair conduct process, as described in the conduct procedures.

B. Student Responsibilities

As a Lindenwood student, you are expected to:

1. Respect the dignity, rights, and perspectives of faculty, staff, peers, and campus visitors.

2. Communicate with others in a courteous and respectful manner, using appropriate language free from harassing and/or discriminatory language.

3. Follow the dress code of your program, department, or instructor, as applicable (e.g., Remove hats if requested in classroom).

4. Maintain good grooming and personal hygiene.

5. Positively and professionally represent Lindenwood University.

6. Contribute to the beauty and cleanliness of the campus by disposing of trash properly and keeping the entrances and common areas of the building tidy and welcoming.

7. Adhere to all local, state, and federal laws on and off campus. Failure to do so may result in dismissal from Lindenwood University. The Director of Community Standards and Conflict Resolution and/or the Assistant Vice President of Student Affairs may impose interim measures for the duration of the criminal investigative process when a student is arrested on or off campus during a sanctioned or unsanctioned Lindenwood University activity.

IV. RELATED DEFINITIONS

The following are definitions related to the Student Code of Conduct:

1. *Acts of Bias* – an intolerable action taken against people or property that does not appear to constitute a crime or actionable discrimination but which may intimidate, mock, degrade, or threaten a member or group. Hateful and offensive speech or symbols, although repugnant, are not necessarily violations of civil rights law or crimes. Violations of the Code of Conduct are investigated and determined by Office of Community Standards and Conflict Resolution.

2. *Appellate Officer* - impartial person designated by Student Affairs personnel to consider appeals.

3. *Campus and University Premises* - are synonymous and include all land, buildings, facilities, and other property owned or controlled by the University.

4. *Complainant* – a person who has reported an allegation that is a violation of the Student Code of Conduct.

5. *Conduct Officer* - any person authorized by the Assistant Vice President of Student Affairs to implement the Code's provisions and assist anyone involved in its operation.

6. *Business Day* - any day of the year that the University is open, even when classes are not in session.

7. *Decision-Maker* – an impartial person or persons designated by the University to administer the resolution process of an alleged violation(s) based on a preponderance of the evidence standard and/or impose an action plan.

8. *Outcome* – the finding of responsible or not responsible for each alleged violation(s) as well as any sanction imposed.

9. *Paraphernalia* - refers to any item that either contains the residue of (a) alcohol, (b) an illegal drug, or (c) any item used in the consumption or distribution of an illegal drug. Examples of (a) include, but are not limited to, beer bongs and empty alcohol containers. Examples of (b) include, but are not limited to, marijuana pipes, bongs, or blow tubes. An example of (c) is a scale, grinder, or similar device used to measure quantities of an illegal drug.

10. *Preponderance of Evidence* – The standard of proof used to determine responsibility in a conduct case. Determinations are based on the totality of evidence and reasonable inferences to determine whether it is more likely than not that the student committed the Prohibited Conduct charged. Put another way, the preponderance of the evidence means such evidence that, when weighed against that opposed to it, has the more convincing force and the greater probability of truth.

11. *Respondent* – a student or recognized Student Organization or team allegedly violating the Student Code of Conduct.

b. Failure to respond or attend the meeting may result in an outcome decision and sanctions assigned. The outcome will be sent to the Respondent's Lindenwood email.

5. After obtaining information through an investigation, which includes notice and an opportunity to be heard, the Community Standards and Conflict Resolution designee shall serve as the Decision-Maker and determine whether the investigation supports a finding that a violation of University policy occurred using the preponderance of evidence standard.

6. Depending on the severity of the allegation(s) and potential threat to the campus community, interim measures may be implemented while the conduct process investigation is ongoing. All interim measures will be applied after consultation with the Assistant Vice President for Student Affairs or Dean of Students.

7. The Community Standards and Conflict Resolution office designee will issue an outcome letter to the parties' University-issued email address informing the Respondent of the investigation's outcome, corresponding sanctions (if applicable), and appeal rights (if applicable). Complainants and support people are not notified of the outcome of the investigation.

VI. CONFLICT RESOLUTION

Conflict resolution for students involves addressing alleged conduct violations, disputes, or disagreements within the university environment, aiming to find constructive solutions that maintain a positive campus atmosphere. Conflicts can range from interpersonal disputes between students to larger issues involving student groups. The conflict resolution process is entirely voluntary, allowing participants to engage in dialogue to seek a mutual understanding. At any point throughout the process if a participant chooses to withdraw their consent to participate in this process, the facilitator will revert to the formal conduct process, where the issue will be addressed according to the institution's policies and procedures (if applicable).

Conflict Resolution Process:

1. **Recognize the Conflict:** Students must acknowledge the conflict that exists and identify the issues.

2. **Understand Perspectives:** The Respondent and Complainant, and any other involved party(ies) are expected to participate in an active conversation, be civil, and be respectful of each other.

3. **Encourage Open Dialogue:** The Community Standards and Conflict Resolution (CSRC) staff creates a safe environment for open communication, allowing everyone to express their concerns and feelings.

4. **Explore Solutions Collaboratively:** The CSRC staff member, Respondent, Complainant, and any other involved party(ies) will collaborate to brainstorm and evaluate potential solutions, ensuring all voices are heard.

5. **Negotiate and Compromise:** The Respondent and Complainant, and any other involved party(ies), will work with the CSCR staff member to seek a solution through discussion balancing the interests of all parties, which may involve compromises from all parties.

6. **Reach an Agreement:** Once a resolution is determined, the agreement is formalized in writing with clear terms and responsibilities for both the Respondent and Complainant. This agreement will be signed by all parties and kept consistent with record keeping policies within the Community Standards and Conflict Resolution (CSRC) Office.

VII. REPORTS

Reports of alleged Prohibited Conduct should be promptly submitted to the Office of Community Standards and Conflict Resolution.

themselves with the University's academic standards as outlined in the academic catalog and to always adhere to these policies. Students are encouraged to utilize campus resources, such as the University library, the Writing Center, and the Academic Success Center, for assistance in complying with academic standards. Reports of academic integrity violations will be forwarded to the Provost's Office for review and adjudication under the Academic Integrity Policy.

4. *Assisting in the Violation of Policy* - Helping someone else violate a policy or being present during a violation demonstrates poor decision-making. A student who assists another person or is complicit in violating University policy will be held accountable as a responsible participant.

b. Behavioral Misconduct: Conduct that disrupts the peace, safety, or order of a community, including but not limited to classroom disturbances (virtual or in-person), reckless driving, violating safety protocols, non-compliance with authorities, or evasion of responsibilities.

1. *Disruptive Behavior in the Classroom* - Disruption, obstruction, or material interference with the process of instruction, research, administration, or any other service or activity provided or sponsored by the University. Faculty members have the right to control the classroom environment and may permit or deny electronic video or audio recording at their discretion.

2. *Disruptive Behavior* - Disruptive behavior, including disorderliness resulting from intoxication or being impaired by drugs, unreasonable noise, or conduct that causes material inconvenience, annoyance, or alarm. Any behavior that serves no legitimate purpose beyond creating an unreasonable situation, leading to the disruption or obstruction of normal University events or functions. Additionally, any conduct that does not align with the mission, goals, or vision of Lindenwood University.

3. *Reckless Driving* -

state, or local law. This includes the use of cannabidiol (CBD), cannabinol (CBN), drug paraphernalia, or prescription drugs. Being present in an area where illegal drugs or controlled substances are being consumed or used is also prohibited. Additionally, using or possessing a prescription drug without a valid prescription, or distributing or selling a prescription drug to

f. **Property and Security Violations:** Unauthorized actions involving property or that compromise security, such as the use of drones, gambling, keeping pets in restricted areas, or proselytizing on campus.

1. *Drones* – Flying unmanned aerial vehicles (drones) and model aircraft on University-owned or operated property is prohibited without proper authorization from the administration.

2. *Gambling* - Internet gambling and other forms of gambling are prohibited on any University-owned or operated property.

3. *Pets* - Pets, except fish, are not permitted on campus without supporting medical documentation. Aquariums are limited to 10 gallons or smaller. Pets can create clean-up problems, noise, food storage issues, odors, allergies, and health or sanitary concerns. Stray animals occasionally appear on campus; do not feed or touch them. Contact Public Safety if you encounter a stray animal. Unauthorized pets will result in a $150.00 fine. *Only service animals are allowed in all campus buildings, and approved emotional support animals are allowed in re*

6. **Administrative Withdrawal from a Course** – Removal from a course, which may result in a "W" grade on the student's transcript.

7. **Interim Measures** - Temporary actions during an investigation based on the severity of the allegations, such as adjustments to housing assignments or limitations on access to University buildings or resources.

8.

XI. DISMISSAL

The University reserves the right to dismiss a student who fails to adhere to University academic and social standards at any time. Students can be dismissed for any of the reasons outlined below:

a. The student is unable to meet academic standards for the University or specific academic program.

b. The student's continuance at the University is deemed a threat to their own health or well-being, or to the health or well-being of others.

c. Lindenwood University supports an environment of respect for the dignity and worth of all members of the Lindenwood community. Students may be dismissed for failure to uphold the social standards and regulations of the University.

Dismissal may occur for violations of University policies, rules, regulations, or procedures. Students may also be dismissed for failing to meet the academic standards of the or a specific program. Dismissed students may be removed from the University and their courses either temporarily or permanently. Students dismissed in the middle of a term will be withdrawn from their classes and will not be allowed to complete classes in which they received an Incomplete grade from previous terms.

To seek readmission after dismissal, a student must submit a letter of appeal to the Assistant Vice President for Student Affairs. This letter should demonstrate: (1) an understanding of why the dismissal was necessary, (2) the student's reasons for wishing to return, and (3) the steps the student will take to address past issues and contribute to a more positive campus life.

XII. APPEALS

The student has the right to appeal the sanction(s) in writing to the appellate officer within 5 (five) University business days from the date of the outcome notification (sent to their student email). The appeal must be based on either:

1. New or relevant information that was not available at the time of the investigation and/or hearing;

2. The sanction imposed by the Director, Community Standards and Conflict Resolution (or designee) was excessive and not in keeping with the gravity of the misconduct; or

3. Procedural irregularity that affected the outcome of the matter.

The appellate officer will resolve the appeal within five (5) University business days of receiving it and may take any necessary actions to ensure a fair and just decision. The appellate officer's decision is final. The appellate officer will email a statement detailing the resolution of the appeal, including any changes made to the previous written determination. Dissatisfaction or disagreement with the finding of the investigation and/or the sanction alone are not grounds for appeal.

XIII. LINDENWOOD UNIVERSITY AMNESTY/GOOD SAMARITAN POLICY

Preamble: At Lindenwood University, the safety and well-being of our students are paramount. Recognizing that concerns about formal conduct sanctions may discourage students from seeking necessary medical attention in alcohol and drug-related emergencies, we have established the Amnesty/Good Samaritan Policy. This policy aims to alleviate such concerns and promote a culture of care and support among our student body.

Definitions:

- **Endangered Student**: A student whose physical or mental well-being is compromised, requiring emergency medical evaluation and potentially treatment or other professional aid. Impairment

sources include, but are not limited to, excessive alcohol consumption, alcohol poisoning, drug use, or overdose.

- **Assisting Student**: A student who takes the initiative to aid an Endangered Student by seeking medical or professional assistance.

Policy Statement: Lindenwood University students who seek immediate medical help for themselves or others during alcohol or drug-related emergencies may receive amnesty from formal University conduct proceedings for violations of alcohol and/or drug policies outlined in the Student Code of Conduct. This amnesty is contingent upon the absence of any health or safety threats to others resulting from the violations. When amnesty is granted, formal conduct charges will be suspended and dismissed following the successful completion of an alcohol and/or drug education or intervention program. Failure to complete the program will result in the reactivation of the policy violation charges.

In cases where Assisting Students intervene on behalf of Endangered Students, the University will consider the positive impact of the Assisting Student's actions in any related disciplinary decisions. The University will assess these actions in the context of the emergency and the decisions leading up to it. Responsible

Someone who has been hazed is more likely to haze others in the future.

FOR THE PERSON DOING THE

PHOTO USAGE

STUDENT NON-DISCRIMINATION, NON-HARASSMENT, AND NON-RETALIATION POLICY

Reports of Sexual Harassment, Sex Discrimination, and other prohibited discrimination, harassment, and retaliation that falls outside of the University's Title IX Sexual Harassment Policy shall reported to the Title IX Coordinator and will follow the procedures set forth in the **Student Non-Discrimination, Non-Harassment, and Non-Retaliation Policy**.

STUDENT TECHNOLOGY

INTERNET SERVICES

Lindenwood University provides wireless internet connectivity.

The university provides wireless Internet connectivity in each university-owned housing facility. This Internet connectivity, in addition to other Lindenwood University networks, is subject to the posted Information Technology Acceptable Use Policy. **The policy is available for review.**

The use of personal wireless access points, wireless routers and or other devices that degrade network connectivity of other users, are strictly prohibited in the dormitories.

Users of Lindenwood University's wired and wireless networks are expected to take precautions to ensure the security of their systems and the network. Users may be held responsible for security breaches on their systems, even if they are not personally involved in the violation.

If any telecommunication jacks are damaged or destroyed, the cost of replacement will be the responsibility of the student. Fees start at $75.

IDENTIFICATION CARDS

Student identification cards are provided at no charge upon registration, and cards may be obtained at the Help Desk, located in the Library and Academic Resources Center. The identification card is to be carried at all times. Students are required to present their ID cards at the request of all university and residence hall officials. Many student facilities also require a valid ID card. The ID is required to obtain meals at the cafeteria, to use the library, to cash checks at the Business Office, to use the Recreation Center and track, and to attend various social, theatrical/ dramatic, and athletic events6 (ous)- t vff a t vf6 (o)10.5 (c)-2 (as)-2 (h)10. (ent

campus are reserved specifically for adjunct faculty members and university vehicles. Student parking is not permitted in these spots.

Written appeals of parking tickets can be made to the director of Public Safety and Security within 30 days of the date the ticket was issued. Appeals must include the ticket number, date, and time the ticket was received and an explanation of the reason for the appeal. The director of Public Safety and Security will reply indicating whether (1) the ticket has been dismissed, (2) the fine has been reduced, or (3) the ticket has been sustained and the fine must be paid.

SKATEBOARDS, ROLLER BLADES, MOTOR SCOOTERS, AND HOOVERBOARDS

The use of skateboards, roller blades, hoverboards, and any non-

INCLEMENT WEATHER ANNOUNCEMENTS

MISSING STUDENT POLICY

If a member of the university community has reason to believe that a student who resides in on-campus housing is missing, they

SOCIAL EVENTS

Events sponsored by recognized student organizations must be approved by the Office of Student Involvement. These events must be submitted through Mane Connection three weeks from the date of the event to allow for the most effective event planning and marketing of the meeting or event. Student Involvement is located in Evans Commons room 3040. For a complete listing of all events, visit **Mane Connection.**

SOLICITORS AND SALESPERSONS

Students, campus organizations, or non-campus persons are prohibited from solicitation at any time for non campus-related activities unless related to approved fundraising (see Student Organization Fundraising below). Community organizations are not permitted to solicit on campus. Students should be particularly alert to off-campus salespersons who pose a nuisance and security threat. Contact the Student Involvement or Public Safety and Security offices immediately if you see questionable activity.

STUDENT ORGANIZATION FUNDRAISING

All students and/or student organizations wishing to conduct off-campus or on-campus fundraising activities should inform the Office of Student Involvement via the Event Submission form in **Mane Connection.** The

FIRST YEAR PROGRAMS

First Year Programs is committed to providing first year students with the support and resources needed to have a successful transition to Lindenwood University. This office facilitates a retention program for

first-year students, provides services to enhance their academic and personal development, and works towards fully engaging and integrating first-year students into the university community. Some of the key programs managed by this area include: New Student Orientation, First Year Council, First Generation programming, and Learning Communities. All traditional undergraduate students who are attending college for the first time and transfer students with fewer than 24 credits are encouraged to utilize the support services of First Year Programs. For additional information please contact the Office of First-Year Programs at (636) 627-4173 or **fyp@lindenwood.edu**.

FRATERNITY AND SORORITY LIFE

Since 1992, social fraternal organizations have been an integral part of the Lindenwood University community. Our vibrant fraternity and sorority community includes three social sororities (Delta Zeta, Phi Sigma Sigma, and Sigma Sigma Sigma) and three social fraternities (Delta Tau Delta, Phi Delta Theta, and Phi Lambda Chi). Additionally, students have opportunities to join culturally based fraternities and sororities affiliated with our partner universities.

Our Purpose and Values

Fraternity & Sorority Life at Lindenwood is committed to fostering a sense of belonging and providing pathways for leadership. We emphasize personal development through a values-based approach, focusing on Community, Civic Engagement, and Leadership. Our members actively contribute to campus life, exemplifying service, involvement, and mutual support.

Benefits of Membership

Joining a fraternity or sorority offers numerous lifelong advantages, including:

1. **Campus Involvement:** As some of the most active students on campus, members enjoy participating in events such as football games, Homecoming, Greek Week, philanthropy events, formals, and much more.
2. **Nationwide Networks:** Fraternity and sorority connections span the country, providing networking opportunities for career development.
3. **Academic Excellence:** We prioritize academic achievement through incentivizing academic success and hosting academic-focused events.
4. **Leadership Opportunities:** Members attend annual leadership conferences and have opportunities to hold a leadership position, both within their organization and the FSL community.
5. **Civic Engagement:** Fraternity and sorority members actively participate in community service, completing over 2,000 hours per year.
6. **Sense of Belonging:** Our close-knit community provides a supportive environment for personal growth and making lifelong friendships.

LINDENWOOD STUDENT GOVERNMENT

The Lindenwood Student Government is dedicated to ethical student representation at the university. They actively address student concerns in collaboration with university offices and programs. Their mission includes amplifying student voices, upholding administrative standards, and fostering a vibrant campus culture.

LSG also has a suggestion box to receive feedback from the student body. To access the LSG Suggestion Box, click here. For more details, visit the Student Involvement Office on the third floor of Evans Commons or explore the Student Life page on the Lindenwood website.

- **Fitness Center** – state of the art fitness center located on the 1st floor with 10 digital TV's, mirrors, rotating wall fans, sanitation stations, an X-Fit Room, free weight area with strength training equipment, cardio equipment area with treadmills, ellipticals, bikes, rowers, and climbers, a functional fitness area with kettlebells, lightweight dumbbells, medicine balls, and mats, and a flexibility equipment area with multifunctional machines.
- **Fitness Center Check-In Desk** – is the access point on the 1st floor where Lindenwood students, faculty, and staff check-in with their ID to access the Rec Center. Students can check out equipment from our Campus Recreation Student Employees and Professional Staff. Lindenwood Alumni and Guests are also welcome, see our Alumni Policy and Guest Policy on our website.
- **Three (3) Indoor Basketball Courts** - on the 1st floor and these courts are separated by dividers. The courts can also be used for; volleyball, futsal, dodgeball, etc., team practices, student organization events, and university department events.
- **Group Exercise Room** -

Winter Break, Spring Break, Summer Break. Hours of operation are determined by the Campus Recreation Professional Staff and Student Affairs leadership.

- Prohibited: entering Evans Commons Campus Recreation outside of normal hours of operation is STRICTLY PROHIBITED. This is in the interest of the safety for our students, faculty, staff, guests, and Lindenwood campus community. Violators will be subject to the terms and conditions in the Lindenwood University Policies.

For more information on Campus Recreation & Intramurals, our programs, our policies and procedures, please visit: Campus Recreation | Lindenwood University or come to our Campus Recreation Office (1135) located on the first floor of Evans Commons, in the Rec Center or call us at 636-627-2541.

- Social Media/Instagram: @lindenrec
- Follow us on Instagram for the most up-to-date Campus Recreation information, Intramural Programs, Fitness Classes, and student engagement events.

STUDENT EMPLOYEE PROGRAMS

PROGRAM OVERVIEW

A student employee performs as both student and employee. As a result, such individuals are expected to complete important institutional tasks while maintaining high academic standards. Student employees are expected to recognize their dual status, as well as understand that a student employee position is not just a job but a privilege that comes with outlined responsibilities and expectations. Student employees are required to adhere to the policies and procedures outlined in both the Student Handbook and the Employment Policies.

STUDENT EMPLOYEE ELIGIBILITY

Lindenwood offers both part-time and full-time positions. Students interested in employment with the university must complete an online application through Workday. All applicants must be enrolled in classes for the current term unless applying or working over the summer. Students working or seeking employment over the summer are not required to be enrolled for the current term but must show enrollment for the upcoming term (QTR or SEM).

In order to maintain employment within the Student Employee Program, students must adhere to all policies as outlined in the Employee Policies and the Student Handbook, as well as maintain good standing with the university at all times. Student employees placed on academic probation are not eligible to participate in the program. Additionally, student employees are expected to meet all university-related financial obligations throughout their employment. Should a student be released from academic probation or a business hold, the student will be eligible to reapply to the program. Positions will not be held open for students, and re-hire into the program is not guaranteed. In order to be released to work, all student employees must complete their onboarding and orientation tasks. Human Resources will inform both the student and the supervisor when all tasks are completed, and the student is eligible to start work. Additionally, student employees have 30 days to complete the required compliance training sessions for continued employment.

International students are also required to obtain a Social Security Number prior to working. The International Office will complete a Social Security Number request form based on employment eligibility. The Human Resources Office will confirm the request and the student will apply for a social security card at the Social Security Office. Once the international student obtains the Social Security Number, they can begin working pending all other hiring requirements are met.

In addition to tracking their own progress through academic programs, students must submit an Application for Degree (an application to graduate). The application must be signed by the student and the student's academic advisor and be submitted to the Office of Academic Services. Also, this form is available on the student portal to submit online to the advisor. Failure to submit an application by the appropriate deadline may postpone the posting of the student's degree.

The recommended deadlines for the submission of applications for graduation are as follows:

Deadline to apply for March graduation January 15 of same year

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APPENDIX A

CAMPUS BUILDINGS

Located on 200 acres at First Capitol Drive and Kingshighway in St. Charles, Mo., Lindenwood University offers a picturesque setting with handsome architectural designs campus-wide and an arboretum of natural beauty, including the linden trees for which the university is named.

BUTLER HALL (1914)

Named in honor of university benefactor Colonel James G. Butler, this historic hall contains the Butler Parlor, Butler Loft, computer lab, and Makerspace.

HARMON HALL (1969, RENOVATED IN 2010)

Located at Watson and Gamble streets and named for the family of the late Chairman of the Board Ray Harmon (2005), Harmon Hall, which houses the entire Robert W. Plaster School of Business & Entrepreneurship faculty and administration completed a large-scale renovation and expansion in 2010.

J. SCHEIDEGGER CENTER FOR THE ARTS (2009)

This facility was built to accommodate the needs of Lindenwood's fine and performing arts students and the surrounding community. It houses the Lindenwood Theater, a 1,200- seat Broadway-style theater; the Emerson Black Box Theater, which seats 150 to 250 individuals for a more private and intimate production setting; and the Boyle Family Gallery, which displays a variety of art exhibitions. The center is also the home of the School Arts, Media, and Communications' higher education cable channel, LUTV.

LIBRARY AND ACADEMIC RESOURCES CENTER (2017)

Opened in the fall of 2017, this state-of-the-art 100,000-square-foot building offers a wealth of amenities and is usually called the LARC. In addition to a variety of academic support services, the space offers students community spaces, a multi-media lab, gaming spaces with access to all gaming platforms, a theater, group study rooms, classroom spaces, a vastly expanded archives, Help Desk staff, a Starbucks coffee shop, quiet study spaces, tutoring, and Wi-Fi throughout.

In addition to those services, over 23 million book titles are available through the Lindenwood Library in conjunction with its membership in Missouri's statewide academic library consortium, MOBIUS. MOBIUS gives enrolled students physical and electronic access to public and academic library collections in Missouri, as well as access to the collections of the Colorado Alliance of Research Libraries (CARL). In order to take advantage of these resources, students must obtain a valid Lindenwood student ID.

The Lindenwood Library subscribes to more than 100 online databases that are accessible through the library's website. A number of the databases provide full-text access to research materials. In addition to the databases, the library has purchased supplementary electronic tools that easily facilitate navigation of these online resources. A valid student ID is also required to access the library's databases.

- Additional services available through the Lindenwood Library are as follows:
- Access to reference librarians in person, via email, by telephone, or by chat;
- Computer lab;
- Laptop checkout for up to 24 hours;
- Hardcopy journal collections;

An interlibrary loan service for any items not available at the Lindenwood Library or through MOBIUS For current hours, students may contact the library at **library@lindenwood.edu** or call (636) 949-4820.

LILLIE P. ROEMER MEMORIAL ARTS BUILDING (1939)

YOUNG SCIENCE HALL (1965)

Named in memory of Howard I. Young, former chairman of the Board of Trustees, the building houses natural science, social sciences, mathematics, and computer science classrooms and labs, the Monsanto Green House, and Young Auditorium, which is an HD movie theater.

APPENDIX B

ATHLETICS

FIELD HOUSE ATHLETICS CENTER (1901, RENOVATED IN 1989)

The Field House, which is next to the Fitness Center and across from Hunter Stadium, contains offices for the

School of Health Sciences, as well as additional offices for the Athletic Training program, locker rooms, and a competition billiards room.

THE FITNESS CENTER (1901, RENOVATED IN 2001)

Adjacent to the Spellmann Center, this athletics facility offers weight training and fitness equipment for use by Lindenwood's Division I athletic teams.

HUNTER STADIUM (1976, RENOVATED IN 2018)

This 7,000-seat stadium is the site of Lindenwood Lions men's and women's soccer, women's lacrosse, football, field hockey, rugby, and other sporting events and activities. Named after longtime Lindenwood friend Harlen C. Hunter, the venue features stadium-style and traditional bleacher seating, concession stands, locker rooms, a two-story press booth, live broadcasting, and VIP seating (450 seats).

LINDENWOOD UNIVERSITY TRACK (2004)

Located behind the Hyland Arena, the Lindenwood University Track is the host site for many local and national track and field competitions. A 400-meter synthetic surface track surrounds a synthetic turf field utilized as a practice field and secondary competition field. Bleacher seating for 1,000, including a press box, was installed in 2015.

LOU BROCK SPORTS COMPLEX (2005)

The complex is named after Hall of Fame St. Louis Cardinal Lou Brock and is home to Lindenwood baseball (seats 670) and softball (seats 200). The fields feature professional dimensions, thick artificial grass, concessions, and live broadcasting facilities.

ROBERT F. HYLAND ARENA (1996)

This 3,000-seat arena houses men's and women's basketball, men's and women's volleyball, cheerleading, dance squads, wrestling, and gymnastics. Named after the late Robert F. Hyland, former chairman of the board at Lindenwood University, the arena is acoustically sound and accommodates concerts and performances as well as

athletics events. Amenities include coaches' offices, an athletics training room, staff offices, classrooms, concession stands, an auxiliary gym, the 270-seat Luxury Skybox Pavilion, the Sprecklemeyer meeting room, and the VIP Room.

STUDENT-ATHLETE CENTER (2012)

The Student-Athlete Center debuted in 2012 coinciding with Lindenwood's entry into NCAA Division II. In 2023, Lindenwood became the 10th full-time member of the Ohio Valley Conference (OVC), coinciding with the University's reclassification as an NCAA Division I institution.

The three-story, 43,000-square-foot building is anchored by a 3,500-square-foot Academic Success Center. The building looks down on Hunter Stadium and houses locker rooms for NCAA football, men's and

APPENDIX C

RESIDENTIAL LIFE: POLICY AND PROCEDURES

RESIDENTIAL AUTHORITY AND ROOM PRIVACY

The university will make every reasonable effort to respect the privacy of students and give prior notice when entry into students' rooms is required for the purpose of health and wellness checks, verification of occupancy, or maintenance. The university reserves the right to enter students' rooms without notice as necessary to assure compliance with university policies and to meet emergency needs. Additionally, throughout the year, Residential

Residential Community Coordinators, Area Coordinators, and Resident Assistants will be instructed to conduct unannounced health and wellness checks. If necessary, the right of entry will also apply to student-owned or operated vehicles located on university property. Please contact your Residential Community Coordinator with any questions on this matter.

Bedrooms in the basements of the houses in Linden Terrace are not permitted unless designated as bedrooms by the university. Failure to comply with this expectation may result in disciplinary action and a $250 fine.

CHECKING IN TO RESIDENTIAL HOUSING

All residents are required to complete the check-in procedure at the beginning of each semester. Students must first report to the designated check-in area (see the Lindenwood website or refer to Office 365 student email for the location), complete the process, and obtain student ID cards for their housing assignments. Upon completion of the check-in process, students may proceed to their assigned residence locations to check in with the Residential Community Coordinator, receive a key, and move in. Failure to complete the official check-in process will result in a fine. Assigned rooms are held for the students for 48 hours from the date of the start of classes. Any student who anticipates arriving late to campus must notify in writing the Associate Director of Residential Life of the late arrival. If no arrangement has been made, the student's

GUESTS

Guests must abide to all state, local and University policies.

Residents are responsible for their guest(s) and their behavior. We require that students respect one another's right to sleep, study, and be comfortable in their space. While the residents of each room determine the hours and terms upon which they will entertain guests. Overnight guests may NOT stay for a period longer than THREE CONSECUTIVE DAYS without specific permission from the Director of Residential Life and a MAXIMUM of 10 nights (total) for the semester, with approval from all roommates. Guests under the age of 18 are not permitted within the residence without specific permission from the Director of Residential Life.

Residential Life reserves the right to restrict students' guest privileges at its discretion should individual issues emerge. University housing reserves the right to request overnight guests to be registered with the Office of Residential Life and Public Safety. Residents are responsible for both their non-Lindenwood guest(s) and their commuter guest(s) regardless of the amount of time the guest is visiting. This means that the resident must inform their guest of all Residential Life and Lindenwood University policies and if the guest does not abide by them the resident may be held responsible for the guest's actions. The guest may not be left unaccompanied; the host must be always present. In addition, if a guest violates policy, they may be banned from campus residential spaces and/or Lindenwood University. Commuters found in violation/present during university policies being broken will be referred to the Community Standards and Conflict Resolution.

Violations of these regulations may result in immediate dismissal from the university.

HOLIDAY RESIDENTIAL HOUSING CLOSING

For security reasons, residences are closed and locked at noon on the Saturday following finals week. Residences re-open at noon on the day before classes resume. Lindenwood University encourages students and their families to make travel plans early in accordance with this schedule. All residences are closed for winter break. Dates of vacation breaks are available in the Office of Academic Services and online (see academic calendar in the Course Catalogs and Schedules section of the Lindenwood website).

Failure to leave by the designated time or returning before the halls re-open will result in charges being added to the student's account. Students must address special circumstances in writing to the Office of Residential Life, and the resulting special arrangement must be approved by the Associate Director of Residential Life at least one week prior to the date in question.

As students prepare to leave for holidays or breaks, they should make certain they have disconnected all electrical appliances, locked windows, and doors, and removed all opened food items from the residence. University staff will make health and wellness checks during this time. Additionally, the university does not provide storage of belongings during the summer or other vacation or break periods. Students who are not on the traditional housing

schedule may be asked to relocate during the period of time that the residence hall is closed for semester-schedule breaks.

HOLIDAY RESIDENTIAL HOUSING CLOSINGS SCHEDULE

WINTER/SEMESTER BREAK

Check-out occurs by 12 p.m. the Saturday after finals for semester students, and by 12:00 p.m. Sunday for those graduating.

A request for late departure or permission to remain through break must be received in the Office of Residential Life no later than December 1. Requests received after that date must be approved by the associate director of Residential Life.

SPRING BREAK

Residential housing will remain open during Spring Break.

A request to remain on campus must be received in the Office of Residential Life no later than the Monday during the week prior to the start of Spring Break. Requests received after that date must be approved by the Assistant Vice President for Student Affairs.

SPRING SEMESTER MOVE-OUT

Residences will close at noon the Saturday after the last day of finals for semester students.

All students are encouraged to check out on the day of their last exams. A request for late departure must be received in Office of Residential Life no later than May 1. Requests received after that date must be approved by the associate director of Residential Life.

HOUSING ASSIGNMENTS

Assignments are selected by each student requesting housing accommodations on the StarRez portal located on the Residential Life web page. The student's assigned and confirmed room is to be used and occupied as a residence by the student and for no other purpose. The university does not guarantee any student the assignment of a specifintyenthM-oo2.28 0 Tded02 T(ent)- -.6 (hei)2/q (t(by(os)-on)bu 0 11.04 35.76d (t)-

tenant. As such, the holding of a student's personal property by the university shall result in no responsibility or liability for damage or loss.

Students consent to the disposal of any abandoned property after four weeks.

PETS

No pets, except fish, are permitted on the university campus without supporting medical documentation. Aquarium size is limited to 10 gallons or smaller. In most cases, pets cause clean-up problems, create noise, occasional feeding and food storage problems, odors, aggravation of allergies, and sometimes health and sanitary violations. On occasion, a stray pet will be found roaming the campus. For safety reasons, please do not feed the animal or touch it. Please contact the campus security office regarding any stray animals. Any resident who is found to have an unauthorized pet will receive a $150 fine.

Only service animals and approved ESA are allowed in all buildings on campus.